## **EDITORIAL REQUIREMENTS**

## **Elaboration should include:**

- Name and surname of the author (s) (Times New Roman 12 pt. Bold),
- Affiliation (TNR 12 points)
- Title in English (TNR 14 pt. Bold)
- Abstract. (TNR 11 pt. Bold). Substantive abstract should contain a maximum of 300 characteristics Single spacing, indentation from the left and right 0.7 cm, font Times New Roman 11 points. Justified text.
- Key words (TNR 11 points. Bold).
- The paper must be divided into the following sections: Introduction /Aim and research methodology / Results / Discussion / Summary / Conclusions, Bibliography;
- Contact the author at the end of the article (title and degree, postal address, e-mail, tel.).
- 1. The results of the research can be divided into several subsections. Page format A4, all margins: 2.5 cm. Text font Times New Roman 12 point The line spacing throughout the text single The text should be prepared without distinction, only the citations can be in italics. Indent for the first line of the paragraph is 0.7 cm. Justified text. The volume of the article must be from 10 to 12 pages.
- 2. Between the title and the text of subsection article spacing of one line (top and bottom). Text table: font Times New Roman 11 points. Between the table and the text of the article spacing of one line from both the top and bottom. Table cantered.
- 3. Figures and tables, please prepare grayscale, high-quality, so that they are legible. Tables and graphs should be sent in a form that is editable in common editors, also in separate files sent as an attachment to the article. Drawings should be cantered without additional indentation.
- 4. **ENTER** key, please use only at the end of paragraph (all titles, enumerated points are treated as separate paragraphs)<sup>1</sup>
- 5. At the end of the article, please attach a list of references formatted according to the scheme given below. Alphabetical list of literature, the indentation of the second (and subsequent) line 1 cm according to the formula.
- 6. References to bibliography in square brackets, according to the scheme [Turowski 2010], and in positions without authors [the first word of the title ... year]. After the list of literature should be included contact information also according to the attached diagram below.

Christopher M., 2005: Logistics and supply chain management: creating value-adding networks. Financial Times Prentice Hall.

Gattorna J., Jones T., 1998: Strategic supply chain alignment: best practice in supply chain management, Aldershot: Gower.

Krugman P., 1995: Growing World Trade: Causes and Consequences. Brookings Papers on Economic Activity, pp. 327-377.

7. Bullets in numerical form or by using hyphens, aligned, without any additional spacing between the lines, before or after. Indent 0.7 cm.

Papers should be sent in electronic form by e-mail to: angelika\_kaminska@sggw.pl.

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<sup>1</sup> Footnotes, justified text, font Times New Roman 10 pt., Single spacing.